



KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 17TH DECEMBER, 2019

TO: ALL NEW AND CONTINUING FULL-TIME, PART-TIME
AND DIGITAL SCHOOL UNDERGRADUATE AND
POSTGRADUATE STUDENTS

REF: KU/RAC/ADMISSIONS/VOL. 6/10 (11)

SUBJECT: FEE PAYMENT AND UNITS REGISTRATION DEADLINES – SECOND SEMESTER
2019/2020 ACADEMIC YEAR

This is to inform the above mentioned category of students that the registration deadlines for Second Semester, 2019/2020 Academic Year are as follows:

1) **Deadline for Payment of Fees**

- New and Continuing Full-Time and Part-Time Students (*Including CIT and Energy Technology*) - 7th February, 2020
- Digital School Students - 7th February, 2020
- Continuing Students in the School of Engineering and Technology - 13th March, 2020

The students are expected to have completed payment of the required fees as indicated above.

2) **Deadline for On-line Registration of Units**

- New and Continuing Full-Time and Part-Time Students (*Including CIT and Energy Technology*) - 14th February, 2020
- Digital School Students - 14th February, 2020
- Continuing Students in the School of Engineering and Technology - 20th March, 2020

The students are expected to have completed on-line registration of units as indicated above.

Those students who will **NOT** have completed their registration for the Second Semester 2019/2020 Academic Year by the above deadlines are **required to call off the semester**.

PLEASE NOTE THAT THE ABOVE DEADLINES WILL NOT BE EXTENDED.

Thank you


PROF. ANDANJE MWISUKHA
AG: REGISTRAR (ACADEMIC)

CC:

- Vice Chancellor
- Deputy Vice Chancellors
- Registrars
- Chief Finance Officer
- Deans of Schools
- Dean, DSVOL
- Director of Student Affairs
- Directors of Campuses
- Director, ICT
- Chairmen of Departments
- Heads of Section in Academic Division
- Head, Students Finance Sections
- KUSA Chairman
- KUSA Academic Secretary

