SERVICES OFFERED

- Providing university capacity statements required by funding agencies.
- Processing institutional letters of support for proposals (signed by VC).
- Support in developing budget and costing project activities in proposals.
- Processing of agreements/contracts for awarded grants (signed by VC).
- Support in processing and submission of technical and financial reports.
- Advice on developing collaborative engagements with other institutions.
- Maintaining access codes for online proposal submission project management procedures e.g. NIH, ESRC, EC, etc.
- Processing requests for project funds.
- Resolving conflicts that may arise in grants management.

For more information please contact:

Director,
Grant Writing and Management
KU Main Campus, Malagasy 14
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Office Mobile 0704110011

Committed to Creativity, Excellence & Self Reliance
Kenyatta University..... ISO 9001:2008 Certified
To effectively support Kenyatta University’s core functions, it is necessary to continuously seek finances and other forms of support from local, and international public and private funding agencies.

Kenyatta University Strategic and Vision Plan (2005 – 2015, revised 2010) identifies enhancing resource mobilization as one of the strategic goals to increase the financial base of the University. The Directorate of Grant Writing and Management was established in 2009 to support university efforts to raise funds through development of competitive grant proposals.

The operations of the Directorate are split into the two key functions of:

I. Grant writing
II. Grant management.

DEFINITIONS

- A grant is an award, usually of financial assistance, to carry out an agreed specific activity. Generally, grant funds do not have to be repaid but has to be utilized in a manner agreed between the recipient and the funding agency.

- Grant writing is the practice of completing an application processes for funding available from various sources.

- Grant management is the development and implementation of mechanisms for adequate oversight and monitoring of the utilization of awarded funding.

VISION

To be a center of excellence in grants acquisition and management services in Kenyatta University.

MISSION

To provide Kenyatta University community and stakeholders with information and support for acquisition and management of grants.

OBJECTIVES OF THE DIRECTORATE

- To identify opportunities for grant funding and support development of competitive proposals.

- To maintain an updated database of researchers and funding organizations.

- To capacitate new grant holders on the procedures and process of activation and management of grants awarded to Kenyatta University.

- To strengthen accountability in management of grants.

- To ensure compliance with statutory and contractual requirements in the management of grants.

- To build capacity of university community in grants acquisition and management.

Students and Technicians in a laboratory learning how to use new equipment procured through a grant