

DVC-RIO 1

KENYATTA UNIVERSITY

RESEARCH, INNOVATION AND OUTREACH REPORTING FORM

APRIL – SEPTEMBER, 2013 (TWO QUARTERS)

The University has decided to be documenting researches and other works done by own staff members each quarter. This will ensure we have information we need for performance contract, our website and for other publications when necessary. This will also avoid many offices asking for the same information different times. We will start with the April to September quarter.

We are aware that some may have submitted this information when we were compiling publications for the performance contract targets. However, we need to consolidate all this in our data base and website. These forms will be submitted to the Chairmen of department who will forward them to my office. Chairmen of departments are requested to ensure the forms are filled and submitted to my office.

PERSONAL INFORMATION

Name: _____

Grade/Position: _____

School: _____

Department: _____

SECTION 1: RESEARCH

a) Publications

Kindly provide a list of your publications during April – September, 2013

Books

S/No	Title of Book	Date Published	Publisher
1.			
2.			
3.			
4.			
5.			

Articles in Journals

S/No	Title of Article	Date Published	Details of Journal
1.			
2.			
3.			
4.			
5.			

b) Conference/Workshops/Seminars Attended

Kindly provide a list of conferences attended during April – September, 2013

S/No	Name of Conference	Dates	Paper/Poster Presented
1.			
2.			
3.			
4.			
5.			

c) Grants Received

Kindly provide a list of research grants received during April – September, 2013

S/No	Title of Grant Proposal	Date	Grant Amount
1.			
2.			
3.			
4.			
5.			

SECTION 2: INNOVATION

a) Innovation under Incubation

Kindly provide a list of innovation(s) being incubated during April – September, 2013

S/No	Title of Innovation	Location of Incubation
1.		
2.		
3.		
4.		
5.		

b) Patents Received

Kindly provide a list of patents received during April – September, 2013

S/No	Title of Patent	Date	Patent Number
1.			
2.			
3.			
4.			
5.			

SECTION 3: OUTREACH

a) Membership of Boards outside KU

Kindly provide a list of Boards of which you are a member during April – September, 2013

S/No	Name of Board
1.	
2.	
3.	
4.	
5.	

b) External Examiner Positions

Kindly provide a list of Institutions that have appointed you as external examiner during April – September, 2013

S/No	Name of Institution/Department
1.	
2.	
3.	
4.	
5.	

We thank you for having taking your time to fill this form. Please send the completed form to the Chairman of your Department who shall forward all the forms to the Office of DVC, Research, and Innovation & Outreach. All completed forms can also be submitted electronically to the following e-mail address:

< dvc-rio@ku.ac.ke >