



**KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)**

**THE DIGITAL SCHOOL
OF VIRTUAL AND OPEN LEARNING
(Education Anywhere, Anytime, At Your Own Schedule and Pace)**

**APPLICATION FOR VIRTUAL AND OPEN LEARNING, CERTIFICATE, DIPLOMA AND
UNDERGRADUATE PROGRAMMES, SEPTEMBER 2018 INTAKE**

The Digital School of Virtual and Open Learning (formerly Institute of Open, Distance and e-Learning) seeks to provide learning opportunities to students who are unable to take up full-time on-campus programmes. The School provides a wide range of quality programmes at Certificate, Diploma, Undergraduate and Post-graduate levels using blended teaching and learning that combines digital instructions with live tutorials in the following Regional Centres: **Nairobi, Mombasa, Nakuru, Garissa, Kisumu, Kakamega, Embu, Nyeri, Marsabit and Kericho.**

SCHOOL OF EDUCATION
Diploma in the following areas of study: 1. Public Relations 2. Early Childhood Care and Education 3. Information Science 4. Records Management & Information Technology Minimum Requirements Mean grade of C(Plain) at KCSE or Division III in KCE OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate in related field from a recognized institution
Degree in the following areas of study: 1. Bachelor of Library and Information Science 2. Bachelor of Science (Records Management and Information Technology) Minimum Requirements Mean grade of C+ (Plus) at KCSE or equivalent OR Mean grade of C (Plain) at KCSE or equivalent, with a Diploma in Library Science and/or Information Science or Archives Administration from a recognized institution OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution
3. Bachelor of Education (Early Childhood Education) Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent OR Mean grade of C (plain) at KCSE or equivalent with ECE Diploma from a recognized institution or P1 Certificate OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution
4. Bachelor of Education (Special Needs Education) Students will specialize in any of these areas: Emotional and Behaviour Disorder, Physical and other Handicaps, Mental Retardation and Pervasive Development Disorder, Learning Disabilities. Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent with at least C+ in one of the following subjects; English/Kiswahili, Math/Biology and any Arts subjects OR Mean grade of C (plain) at KCSE, or Division III at KCE or equivalent OR two (2) Principal passes and one (1) Subsidiary pass at KACE and be holders of P1,

S1 or Diploma in Special Education credentials from a recognized institution with at least two (2) years teaching experience after training OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution
5. Bachelor of Education (Arts): Geography, C.R.E, Islamic Studies, Kiswahili, History, English, Business studies, French, Mathematics and Literature. Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent with at least C+ (plus) or equivalent in two subjects of career choice OR Mean grade of C (Plain) at KCSE or Division III at KCE or equivalent or two (2) Principal passes and one (1) Subsidiary pass at KACE and be holders of P1, S1, or Diploma in Education from a recognized institution OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution. Those taking Bachelor of Education(Arts)-English and Literature should have B-(Minus)or Equivalent in English.
6. Bachelor of Education (Science): Mathematics, Biology (Zoology, Botany), Geography, Physics, Chemistry. NB: Two Teaching subjects and Education units are done in this degree programme. Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent with at least C+ (plus) or equivalent in two subjects of choice OR Mean grade of C (Plain) at KCSE or Div. III at KCE or equivalent with P1 Certificate or Diploma in Science Education OR KACE with two (2) Principal passes and one (1) Subsidiary OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution. In addition, the applicants must have obtained grade C (plain) or equivalent in Mathematics at KCSE
7. Bachelor of Education (ARTS) – FRENCH Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent with at least B- (Minus) in French at KCSE level
SCHOOL OF HUMANITIES AND SOCIAL SCIENCES
Diploma in the following area of study: Disaster Management Minimum Requirements Mean grade of C (Plain) at KCSE or Division III or equivalent OR Mean grade of C- (Minus) at KCSE or equivalent with a Certificate in relevant field from a recognized institution
Degree in the following areas of study: 1. Bachelor of Arts: Geography, History, English, Literature, Kiswahili, French, C.R.E, Islamic Studies, Mathematics. NB: Three (3) subjects are done in this degree programme. Students will specialize in any three (3) of the following areas: Sociology, Psychology, Mathematics, Economics, Gender and Development Studies, C.R.E, Literature, French, German, English and Linguistics, Geography, Kiswahili and History Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent with at least C+ or equivalent in three subjects chosen from English, Kiswahili, Literature, History and Government, Geography, Mathematics, Christian Religious Education, Islamic Religious Education.
2. Bachelor of Arts (Gender & Development Studies) Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent OR Mean Grade of C (Plain)or Division III at KCE or equivalent with a Diploma from a recognized institution OR two (2) Principal passes and one (1) Subsidiary pass at KACE OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution
3. Bachelor of Arts (Psychology) Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent with at least C (Plain) in English and Mathematics OR Mean grade of C (Plain) at KCSE or equivalent with a Diploma (passed with credit) in any field of study from a recognized institution OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in

relevant field from a recognized institution
4.Bachelor of Public Policy and Administration (BPPA) Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent with at least C- (Minus) in Mathematics and C (plain) in English at KCSE OR Mean grade of C (Plain) at KCSE or equivalent with at least C- (Minus) in Mathematics and C (plain) in English at KCSE with a Diploma in a relevant field from a recognized institution OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution, with at least C- (minus) in Mathematics and C (plain) in English OR Kenya Advanced Certificate of Education (A' Level) with two (2) Principal passes and a credit pass in Mathematics at Kenya Certificate of Education (O' Level).
SCHOOL OF SECURITY, DIPLOMACY AND PEACE STUDIES
Diploma in the following area of study: Security Management & Police Studies Minimum Requirements Mean grade of C (Plain) at KCSE or Division III or equivalent OR Mean grade of C- (Minus) at KCSE or equivalent with a Certificate in relevant field from a recognized institution
Degree in the following area of study: Bachelor of Security Management & Police Studies Minimum Requirements Mean grade of C+ (plus) at KCSE or equivalent OR Mean Grade of C (Plain) with a Diploma in any field of study from a recognized institution with at least two (2) years working experience in a relevant field e.g. Policing, Crime Investigation, Rehabilitation, Security Management OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution
SCHOOL OF HOSPITALITY AND TOURISM MANAGEMENT
Diploma in the following area of study: Tourism Management Minimum Requirements Mean grade of C (Plain) at KCSE or equivalent with at least grade C (plain) in any two (2) of the following subjects:- Biology/ Biological Sciences, Geography/History, Business Studies/Computer Studies, English/Foreign Languages OR Mean Grade of C- (Minus) at KCSE or equivalent with a Certificate in relevant field from a recognized institution
Degree in the following area of study: Bachelor of Science in Hospitality and Tourism Management (Tourism Option) Minimum Requirements Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ (Plus) or equivalent in any three(3) of the following subjects: English/Kiswahili/Foreign Languages; Biology/Biological Sciences; Geography/History; Business/Computer Studies; Chemistry/Physical Sciences/Physics/Mathematics.Homescience;Business Studies/Commerce/Economics/Agriculture OR Mean grade of C (plain) at KCSE or equivalent with a Diploma in relevant field from a recognized institution OR Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution and two (2) years of relevant experience
SCHOOL OF BUSINESS
Diploma in the following areas of study: 1. Project Monitoring and Evaluation 2. Project Management 3. Human Resource Management Minimum Requirements Mean grade of C (Plain) at KCSE or equivalent OR Mean grade of C- (Minus) at KCSE or equivalent with a Certificate in relevant area from a recognized institution OR A holder of KACE with One Principal and One Subsidiary

Degree in the following area of study:

Bachelor of Commerce: Students will specialize in any of the following areas: Accounting, Finance, Marketing, Human Resource Management, Management Science, Actuarial Science and Procurement and Supply Chain, Entrepreneurship.

Minimum Requirements

Mean grade of C+ (plus) at KCSE or equivalent with at least C (plain) in both Mathematics & English. Those with CPA 1 and above will be exempted of C plain in English & Mathematics **OR** Mean grade of C (plain) at KCSE with Diploma in a relevant field from a recognized institution **OR** CPA/CPS Part I **OR** Mean grade of C- (Minus) with Certificate and Diploma in relevant field from a recognized institution **OR** Advanced Level Certificate with two (2) Principal passes and one (1) Subsidiary pass with a credit pass in Mathematics and English at 'O' Level Certificate or Degree from a recognized university

Degree in the following area of study:

Bachelor of Human Resource Management (BHRM)

Minimum Requirements

Mean grade of C+ (plus) at KCSE or equivalent with at least C (plain) in both Mathematics and English **OR** Advanced level certificate with two (2) principal passes and one (1) Subsidiary pass with a credit pass in Mathematics at 'O' Level Certificate **OR** Mean grade of C (plain) at KCSE with Diploma in a relevant field from a recognized institution **OR** Mean grade of C- (Minus) with Certificate and Diploma in relevant field from a recognized institution.

SCHOOL OF ECONOMICS

Degree in the following area of study:

Bachelor of Economics

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or Equivalent with at least C+ (Plus) or equivalent in Mathematics **OR** Mean grade of C (plain) at KCSE or equivalent with a Diploma in a relevant field of study from a recognized institution with at least C+ (Plus) or equivalent in Mathematics **OR** Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field of study from a recognized institution with at least C+ (Plus) or equivalent in Mathematics **OR** At least two (2) Principal passes and one (1) Subsidiary pass at KACE ('A' Level) with at least a credit pass in Mathematics at KCE ('O' Level).

SCHOOL OF ENGINEERING AND TECHNOLOGY

Diploma in the following area of study:

Information Technology

Minimum Requirements

Mean grade of C (Plain) at KCSE or equivalent with C (Plain) in Mathematics and English **OR** Mean grade of C- (Minus) at KCSE or equivalent with Certificate in related field from a recognized institution.

Degree in the following area of study:

Bachelor of Information Technology

Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ (Plus) in Mathematics and C+ (Plus) in English **OR** Mean grade of C (Plain) at KCSE or equivalent with Diploma in Information Technology or related field from a recognized Institution with at least C (Plain) or equivalent in Mathematics at KCSE **OR** Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution with at least C (Plain) or equivalent in Mathematics at KCSE

SCHOOL OF AGRICULTURE AND ENTERPRISE DEVELOPMENT

Degrees in the following area of study:

1. Bachelor of Science (Agribusiness Management)

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ in: Mathematics and in any two (2) subjects chosen from the following subjects; Biology, Chemistry, Agriculture or Geography and Economics or Business Studies **OR** Mean Grade C (plain) at KCSE or equivalent with a Diploma in a relevant field from a recognized institution. **OR** Mean grade of C- (Minus) at KCSE or equivalent with Certificate and Diploma in relevant field from a recognized institution **OR** KACE or its equivalent with two (2) Principal passes and one (1) Subsidiary in relevant Science subjects

2. Bachelor of Science (Crop Improvement and Protection)

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent. In addition, the student must have obtained a minimum of C+ (Plus) or equivalent in Biology/Biological Sciences and any two (2) of the following subjects: Chemistry, Agriculture, Geography, Physical Science/Physics. Candidates must also have obtained Grade C (Plain) in Mathematics at K.C.S.E or equivalent **OR** mean grade of C(Plain) at K.C.S.E with a Diploma of at least a Credit pass in relevant field of study from a recognized institution

3. Bachelor of Science (Dry land Agriculture and Enterprise Development)

Mean grade of C+ at KCSE or Equivalent, with at least C+ in Biology/Biological Sciences and any two (2) of the following subjects: Chemistry, Agriculture/Geography, Physics/Physical Sciences. In addition, Candidates must have obtained Grade C(Plain) in Mathematics at KCSE or equivalent. **OR** Grade C in KCSE **OR** equivalent and a Diploma with minimum of credit in a subject related to Agriculture, Environmental Studies, Applied Biology or any other related discipline from a recognized institution.

4. Bachelor of Science (Agricultural Resource Management)

Mean grade of C+ at KCSE or Equivalent, with at least C+ in Biology/Biological Sciences and any two (2) of the following subjects: Chemistry, Agriculture/Geography, Physics/Physical Sciences. In addition, Candidates must have obtained Grade C(Plain) in Mathematics at KCSE or equivalent. **OR** Grade C in KCSE **OR** equivalent and a Diploma with minimum of credit in a subject related to Agriculture, Environmental Studies, Applied Biology or any other related discipline from a recognized institution.

5. Bachelor of Science (Crop Science Option)

Mean grade of C+ (Plus) at KCSE or equivalent. In addition, the student must have obtained a minimum of C+ (Plus) or equivalent in Biology/Biological Sciences and any two (2) of the following subjects: Chemistry, Agriculture, Geography, Physical Science/Physics. Candidates must also have obtained Grade C (Plain) in Mathematics at K.C.S.E or equivalent **OR** mean grade of C(Plain) at K.C.S.E with a Diploma of at least a Credit pass in relevant field of study from a recognized institution

SCHOOL OF APPLIED HUMAN SCIENCES

Certificate in the following area of study:

Sports Administration

Minimum Requirements

Mean grade of C- (Minus) at KCSE or equivalent **OR** KCE Division III or its equivalent

NB: Diploma holders from recognized institutions may apply for credit waiver in consultation with their respective schools. Credit waiver application forms are obtainable on request when collecting application form or can be downloaded from Kenyatta University website at www.ku.ac.ke.

Undergraduate Programmes	Tuition Fee depending on the programme		Statutory Fee
Art Based	East Africans	Kshs. 70,000	Kshs. 32,900
	Non-East Africans	Kshs. 87,500	
Science Based, Economics & Commerce	East Africans	Kshs. 75,000	Kshs. 32,900
	Non-East Africans	Kshs. 93,800	
Diploma	East Africans	Kshs. 52,000	Kshs. 32,900
	Non-East Africans	Kshs. 65,000	
Certificate	East Africans	Kshs. 34,400	Kshs. 32,900
	Non-East Africans	Kshs. 43,000	

WHY YOU SHOULD ENROLL WITH THE DIGITAL SCHOOL OF VIRTUAL AND OPEN LEARNING

Why you should enroll with the digital school of virtual and open learning

The Digital School ...

- i) offers a wide and diverse range of programmes that prepares one to thrive in today's competitive global market place
- ii) offers one an opportunity to learn from a pool of leading academic professionals experienced in technology mediated teaching and learning.
- iii) enables the students to get the requisite online support to ensure successful completion of a diploma or degree course.
- iv) issues all newly registered students with a free **Learning Tablet Pc** that facilitates and enhances learning from anywhere, any place at one pace and schedule
- v) programme tuition fees is lower compared to fees charged in other modes of course delivery
- vi) ensures that the **Regional Learning Centres** in various parts of the country bring services closer to the students.

MODE OF APPLICATION

- (a) **APPLICATION FORMS** can either be obtained from Kenyatta University, Admissions Block, Room No. 012, Regional Centres located in **Nairobi, Embu, Nyeri, Garissa, Mombasa, Nakuru, Kisumu, Kakamega, Marsabit and Kericho** or be downloaded from Kenyatta University website at www.ku.ac.ke on payment of a non-refundable fee of Kshs. 2,000/- for East Africans and Kshs. 4,000/- for applicants from outside East Africa. This money should be deposited into any one of the following accounts:

Co-operative Bank	-	Account No. 011-2906-246-1400
National Bank of Kenya	-	Account No. 010-035-915-0801
Equity Bank Limited	-	Account No. 0180290518859
Family Bank	-	Account No. 045000023316
UBA Kenya Bank	-	Account No. 55010160005333

- (b) **GUIDELINE FOR ONLINE APPLICATION:** Application for admissions into all programmes can now be done with a click at: <http://applications.ac.ke>.

All you need is the following:

- Proof of payment, either on MPESA REF NO. or Bank deposit slip.
- Ensure you have met the eligibility criteria for the selected program.
- Academic Transcripts and certificates.
- Passport photo.
- Identification documents, either a birth certificate, Identification card number or a passport number.

MPESA PAYBILL NUMBER 892101, ACCOUNT NO. ID NUMBER

- (c) **The deadline for submission of application forms is 28th September, 2018.** Duly completed forms should be returned to the Registrar (Academic), Admissions (DSVOL) Section or any of our Regional Centres. Copies of relevant certificates, academic transcripts and **original** application fee receipt **MUST** be attached to the application form.

ENQUIRIES

For further information, please contact:

The Registrar (Academic)
Kenyatta University,
P. O. Box 43844 – 00100,
Nairobi.

Telephone: 020-8710901/2/3 Extension 57182

Mobile: 0731-008894 (Registrar Academic),
0719-739438 / 0719-739445 / 0736 244464 (Digital School)
0735-545188 / 0727-771905 (Admissions, Main Campus)

Email: registrar-acad@ku.ac.ke/dean-dsvol@ku.ac.ke/digitalschool@ku.ac.ke

Website: www.ku.ac.ke /www.ku.ac.ke/dsvol

KU Online Chat Forum: <http://chat.ku.ac.ke>

REGISTRAR (ACADEMIC)