



KENYATTA UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC)

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INTERNAL MEMO

FROM: Head; Transcripts, Graduation & Certificates Section

DATE: June 4, 2021

TO: Deputy Vice-Chancellor (Academic)

REF: KU/TGC/GM/VOL.X1/15/5

THROUGH: Registrar (Academic)

*Forwarded & recommended -
04/06/2021*

SUBJECT: EXTENSION OF DEADLINE FOR APPLICATION FOR 49TH GRADUATION

It has been observed that quite a number of our students are submitting late applications for the 49th graduation ceremony. Some had pending graduation requirement issues that needed to be resolved before submitting their applications.

The purpose of this memo is to kindly request you to authorize the extension of deadline for applications to **Friday 11th June, 2021** to ensure no deserving students are locked out of the graduation.

Thank you

[Signature]

DR. CALEB C. KIRUI

HEAD; TRANSCRIPTS, GRADUATION AND CERTIFICATES SECTION

CCK

① Reg Acad
Approved but make
sure they don't ask
for another extension.
4/6/2021

② C.C.K.
PLS TNA
17/06/2021
04/06/2021