



**KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)**

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 7TH JANUARY, 2021

TO: ALL NEW AND CONTINUING CEP - CONTINUING EDUCATION PROGRAMME
UNDERGRADUATE AND POSTGRADUATE STUDENTS

REF: KU/RAC/GEN/VOL. 2/45 (131)

**SUBJECT: FEE PAYMENT AND UNITS REGISTRATION DEADLINES-
CONTINUATION OF THE 2019/2020 ACADEMIC YEAR AND
COMMENCEMENT OF STUDIES FOR THE 2020/2021 ACADEMIC YEAR**

This is to inform the above mentioned category of students that the fee payment and units registration deadlines are as follows:

1) Deadline for Payment of Fees

- CEP Third Trimester (2019/2020) &
CEP First Trimester - (2020/2021) - 22nd January, 2021

2) Deadline for On-line Registration and Adjustment of Units

- CEP Third Trimester (2019/2020) &
CEP First Trimester - (2020/2021) - 29th January, 2021

**ALL THE STUDENTS WHO WILL NOT HAVE PAID FEES BY THE SET DEADLINES
WILL BE CHARGED A FINE OF KSHS. 500/= PER DAY FOR THE NEXT THREE
WORKING DAYS.**

Those students who will **NOT** have completed their registration for the Continuation of the 2019/2020 Academic Year and Commencement of Studies for the 2020/2021 Academic Year by the above deadlines will be **required to call off the semester**.

PLEASE NOTE THAT THE ABOVE DEADLINES WILL NOT BE EXTENDED.

Thank you.


PROF. ANDANJE MWISUKHA
REGISTRAR (ACADEMIC)



CC:

- Vice Chancellor
- Deputy Vice Chancellors
- Registrars
- Chief Finance Officer
- Deans of Schools
- Dean, DSVOL
- Director of Student Affairs
- Directors of Campuses
- Director, ICT
- Chairmen of Departments
- Heads of Section in Academic Division
- Head, Students Finance Sections
- KUSA Chairman
- KUSA Academic Secretary

AM/ekw