



**KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)**

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 7TH JANUARY, 2021

TO: ALL NEW AND CONTINUING DIGITAL SCHOOL
UNDERGRADUATE AND POSTGRADUATE STUDENTS

REF: KU/RAC/GEN/VOL. 2/45 (132)

**SUBJECT: FEE PAYMENT AND UNITS REGISTRATION DEADLINES-
CONTINUATION OF THE 2019/2020 ACADEMIC YEAR AND
COMMENCEMENT OF STUDIES FOR THE 2020/2021 ACADEMIC YEAR**

This is to inform the above mentioned category of students that the fee payment and units registration deadlines are as follows:

1) Deadline for Payment of Fees

- | | | |
|--|---|---------------------|
| ▪ Digital School (Third Trimester 2019/2020) | - | 5th February, 2021 |
| ▪ Digital School (Second Trimester, October 2020 intake) | - | 12th February, 2021 |

2) Deadline for On-line Registration of Units

- | | | |
|--|---|---------------------|
| ▪ Digital School (Third Trimester ,2019/2020) | - | 12th February, 2021 |
| ▪ Digital School (Second Trimester, October 2020 intake) | - | 15th February, 2021 |

ALL THE STUDENTS WHO WILL NOT HAVE PAID FEES BY THE SET DEADLINES WILL BE CHARGED A FINE OF KSHS. 500/= PER DAY FOR THE NEXT THREE WORKING DAYS.

Those students who will **NOT** have completed their registration for the Continuation of the 2019/2020 Academic Year and Commencement of Studies for the 2020/2021 Academic Year by the above deadlines will be **required to call off the semester.**

PLEASE NOTE THAT THE ABOVE DEADLINES WILL NOT BE EXTENDED.

Thank you.

Julius

PROF. ANDANJE MWISUKHA
REGISTRAR (ACADEMIC)

CC:

- Vice Chancellor
- Deputy Vice Chancellors
- Registrars
- Chief Finance Officer
- Deans of Schools
- Dean, DSVOL
- Director of Student Affairs
- Directors of Campuses
- Director, ICT
- Chairmen of Departments
- Heads of Section in Academic Division
- Head, Students Finance Sections
- KUSA Chairman
- KUSA Academic Secretary



AM/ekw