



**KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)**

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 10TH FEBRUARY, 2020

TO: ALL NEW AND CONTINUING FULL-TIME, PART-TIME
AND DIGITAL SCHOOL UNDERGRADUATE AND POSTGRADUATE STUDENTS

REF: KU/RAC/ADMISSIONS/VOL. 6/10 (11)

**SUBJECT: REVIEWED DEADLINES FOR FEE PAYMENT DEADLINES – SECOND SEMESTER
2019/2020 ACADEMIC YEAR**

This is to inform the above mentioned category of students that the fee payment deadlines for Second Semester, 2019/2020 Academic Year have been reviewed as follows:

1) Deadline for Payment of Fees

- | | | |
|--|---|---------------------------------|
| ▪ New and Continuing Full-Time and Part-Time Students (<i>Including CIT and Energy Technology</i>) | - | 14 th February, 2020 |
| ▪ Digital School Students | - | 14 th February, 2020 |
| ▪ Continuing Students in the School of Engineering and Technology | - | 20 th March, 2020 |

The students are expected to have completed payment of the required fees as indicated above. **However, please note that the deadline for online registration of units remains as earlier communicated.** The students are therefore expected to have completed on-line registration of units as indicated below:

2) Deadline for On-line Registration of Units

- | | | |
|--|---|---------------------------------|
| ▪ New and Continuing Full-Time and Part-Time Students (<i>Including CIT and Energy Technology</i>) | - | 14 th February, 2020 |
| ▪ Digital School Students | - | 14 th February, 2020 |
| ▪ Continuing Students in the School of Engineering and Technology | - | 20 th March, 2020 |

Those students who will **NOT** have completed their registration for the Second Semester 2019/2020 Academic Year by the above deadlines are **required to call off the semester.**

PLEASE NOTE THAT THE ABOVE DEADLINES WILL NOT BE EXTENDED.

Thank you.

for 

**PROF. ANDANJE MWISUKHA
AG: REGISTRAR (ACADEMIC)**

CC:

- | | |
|-------------------------------|---|
| ▪ Vice Chancellor | ▪ Heads of Section in Academic Division |
| ▪ Deputy Vice Chancellors | ▪ Head, Students Finance Sections |
| ▪ Registrars | ▪ KUSA Chairman |
| ▪ Chief Finance Officer | ▪ KUSA Academic Secretary |
| ▪ Deans of Schools | |
| ▪ Dean, DSVOL | |
| ▪ Director of Student Affairs | |
| ▪ Directors of Campuses | |
| ▪ Director, ICT | |
| ▪ Chairmen of Departments | |

