



KENYATTA UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC)

Email: registrar-acad@ku.ac.ke Ext: 3061

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 23RD AUGUST, 2022

TO: SEE BELOW

REF: KU/TPS/SMD/VOL.II/69

SUBJECT: SCHEDULE OF KEY ACADEMIC ACTIVITIES FOR VIRTUAL AND OPEN LEARNING (VOL) FIRST TRIMESTER, 2022/2023 ACADEMIC YEAR

Please find below the schedule of key Academic Activities for Virtual and Open Learning (VOL) First Trimester, 2022/2023 Academic Year as per the approved Semester Dates:

<u>DATE</u>	<u>SCHEDULED ACTIVITY</u>
5 th Sept. - 7 th Oct. 2022	Registration of new and continuing students & physical verification of documents for new students at the Regional Centres
17 th September, 2022	1 st Virtual Orientation of new students via Google Meet
7 th October, 2022	Deadline for fee payment
7 th October, 2022	Deadline for receiving set exams from Departments
8 th October, 2022	2 nd Virtual Orientation of new students via Google Meet
14 th October, 2022	Deadline for Units registration/adjustment
15 th - 16 th October, 2022	Undergraduate Tutorials 1 (virtually through Google Meet)
22 nd - 23 rd Oct. 2022	Undergraduate Tutorials 2 (virtually through Google Meet)
29 th - 30 th Oct 2022	Post-graduate, Diploma and Certificate Tutorials (virtually through Google Meet)
19 th - 20 th Nov 2022	Sit-in CATs for all year groups at regional centres and embassies abroad
14 th - 20 th Dec 2022	Examination Period at the regional centres and some embassies abroad

Kindly circulate the schedule to all your staff members and emphasize on strict adherence.

Please note that any communication on Semester Dates to members of staff and students can only be made by the Deputy Vice-Chancellor (Academic) or the Registrar (Academic) after approval by the University Management and/or Senate.

Thank you.

PROF. BENARD KIVUNGE
AG. REGISTRAR (ACADEMIC)



KENYATTA UNIVERSITY

TO:

1. All Chairmen of Departments
2. All Deans of Schools
3. All Directors of Campuses
4. All Directors of Directorates Centres
5. Director, Student Affairs
6. Director, ICT
7. On-line Communications Manager - *(Please upload on the Website)*
8. All Heads of Sections
9. All Heads of Finance Section
10. KUSA Chairman and Academic Secretary

cc. Vice-Chancellor
Deputy Vice-Chancellors
Registrars
Chief Finance Officer
Chief University Librarian

HOB/laa