

Declaration of Vacancy for the Position of the Vice-Chancellor

Kenyatta University is a world class institution of higher learning in Kenya and the region, with a total student population of over 70,000 and a staff complement of 3,500.

Founded in 1985, following the change of status from Kenyatta University College to a fully – fledged University status, the university has undergone purposeful, decisive, and effective transformational change.

This change has led to realization of tremendous growth in the infrastructure, academic programmes and student population in line with the University’s vision and mission to meet an ever increasing demand for access to higher education.

Kenyatta University is now seeking to appoint an eminent individual with an earned Doctorate degree and an outstanding track record in academic and business leadership for the position of the Vice-Chancellor.

The Vice-Chancellor, as the Chief Executive Officer of the University, will be an innovative visionary leader with the capacity to build a dynamic management team.

In particular, the Vice-Chancellor will be a widely knowledgeable individual on the status, trends and direction of education in Kenya, regionally, internationally and with the capability to execute a transformative program that will ensure sustained success for the University.

Requirements:

For appointment to the position of the Vice-Chancellor, a person shall:

- Be a full Professor for at least three (3) years and holder of an earned Doctorate degree from a University or equivalent institution recognized by the Commission of University Education (CUE) in Kenya;
- Have thorough knowledge in the structural, legislative and regulatory framework for administering University Education in Kenya;
- Have at least ten (10) years hands-on experience in academic, research and community outreach in a recognized university or equivalent institution and have been/or is a holder of a substantive position of Dean, Principal of a University college or Deputy Vice Chancellor for at least a full term.
- Be an accomplished scholar with proven track record in formulating and managing academic programs and supervising and mentoring masters and PhD students;
- Have a proven track record of research and publications in peer reviewed journals, monographs and books;
- Demonstrate experience in networking and resource mobilization in the development of a University;
- Demonstrate high ethical standards, integrity, transparency and accountability, professionalism, team work and good stewardship and comply with requirements of Chapter Six of the Constitution of Kenya, 2010.

Core Competencies:

The following core competencies and skills will be required for the position of the Vice-Chancellor:

- Ability to portray and uphold national image and work in a multi-cultural and multi-ethnic environment with respect for diversity.
- Being visionary and result-oriented leader.
- Excellent organizational, interpersonal and effective communication skills as well as logical and sound decision making ability.
- Capacity to work under pressure.
- Firm, fair and transparent management style.

Duties and Responsibilities:

As per the Charter and Statutes of Kenyatta University 2013, the Vice-Chancellor:

- **Shall be**
 - The academic and administrative Head of the University and shall be responsible to the Council for maintaining and promoting the academic image as well as maintaining and promoting efficiency in the University.
 - A member of committees appointed by Council or Senate unless otherwise expressly provided.
 - An ex-officio member of the Council.
 - The Accounting Officer of the University responsible for policy, planning, coordination, public relations, resource mobilization and general development of the University.
 - Chairman of Senate.
 - Chairman of the University Management Board.
- **Shall have** such powers and duties as may be conferred by the Council in accordance with the University Charter and Statutes.
- **May assign** or delegate any of his/her duties to a committee or a member of the University staff and may withdraw any such assignment or delegation at any time.
- **Tenure of office:** As per the Universities Act No. 42 of 2012, Kenyatta University Charter and Statutes. The Vice-Chancellor shall hold office for duration of five (5) years with the possibility of one-term renewal for a further five years subject to a positive appraisal by the Council.

How to Apply:

Each application shall be accompanied by a detailed Curriculum Vitae, Copies of relevant academic and professional certificates, National Identity Card or Passport, Testimonials, and other relevant supporting documents. Scanned copies of these documents must accompany the e mail application.

Applicants must also submit clearances from the following:

- Kenya Revenue Authority
- Higher Education Loans Board
- Ethics and Anti-Corruption Commission
- Criminal Investigation Department (Certificate of Good Conduct)
- Credit Reference Bureau

Applications should be addressed as registered mail to Or be dropped at:

The Chairman of Council
Kenyatta University
P.O. Box 43844-00100
Nairobi

The Chairman’s Office
Central Administration Complex
Kenyatta University – Main Campus
6th Floor Room No. 606, during working hours
(8.00 a.m. – 5.00 p.m.) Monday – Friday

Referees:

Recommendations from at least **three (3) referees** should be sent to the address above before **22nd August, 2017**.

All applications shall clearly be marked “**Application for the position of Vice-Chancellor**” and submitted as follows:

- Ten (10) hard copies
- An electronic copy in PDF format by email to council-chairman@ku.ac.ke

Applications must be submitted **on or before Tuesday 22nd August, 2017**

Note: Kenyatta University is an equal opportunity employer. Women, marginalized and persons with disability are encouraged to apply. Applicants who canvas by any means will be disqualified.

This Advertisement is also available on the University Website: www.ku.ac.ke