



KENYATTA UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC)

Email: registrar-acad@ku.ac.ke EXT: 3061

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 16TH APRIL, 2025

TO: SEE BELOW

REF: KU/TPS/SMD/VOL.II/

SUBJECT: SCHEDULE OF KEY ACADEMIC ACTIVITIES FOR CONTINUING EDUCATION PROGRAMMES (CEP) THIRD TRIMESTER, 2024/2025 ACADEMIC YEAR

Please find below the schedule of key Academic Activities for Continuing Education Programmes (CEP) Third Trimester, 2024/2025 Academic Year as per the approved Semester Dates:

<u>DATE</u>	<u>SCHEDULED ACTIVITY</u>
28 th April, 2025	Commencement of 3 rd Trimester 2024/2025 for all year groups
29 th April- 9 th May, 2025	Online registration of units for all year groups
12 th May - 4 th July, 2025	Virtual lectures for all year groups
26 th May - 25 th July 2025	Online Learning (Online activities/Asynchronous/discussion forums and Assignment)
2 nd - 6 th June, 2025	1 st CATs (online) for all year groups
6 th June, 2025	Deadline for fee payment
6 th June, 2025	Deadline for receiving set exams from Departments
13 th June, 2025	Deadline for Units registration/Adjustment
23 rd June 2025	Commencement of Provisional Units Registration for first trimester
4 th July, 2025	Deadline for Provisional Units Registration for first trimester
7 th - 11 th July 2025	2 nd CATs (online) for All year groups
18 th July, 2025	Graduation Ceremony
25 th July 2025	End of online/face-to-face teaching and learning

28 th - 1 st August 2025	Practicals/Practicum (relevant departments)
28 th July - 29 th August 2025	Student-Course Evaluation for all year groups
4 th August, 2025	Arrival of all year groups at main and satellite campuses
5 th August, 2025	Collection of exam cards at respective schools
6 th - 9 th August, 2025	3 rd Trimester Examinations (2024/2025)
29 th August, 2025	Deadline for receiving applications for incompletes and Special Examination

Kindly circulate the schedule to all your staff members and emphasize on strict adherence.

Please note that any communication on Semester Dates to members of staff and students can only be made by the Deputy Vice-Chancellor (Academic) or the Registrar (Academic) after approval by the University Management and Senate.

Thank you.



PROF. BENARD KIVUNGE
REGISTRAR (ACADEMIC)

TO:

1. All Executive Deans of Schools
2. All Chairmen of Departments
3. All Directors of Campuses
4. All Directors of Directorates Centres
5. Director, Student Affairs
6. Director, ICT
7. On-line Communications Manager - *(Please upload on the Website)*
8. All Heads of Sections
9. All Heads of Finance Section
10. KUSA Chairman and Academic Secretary

cc. Vice-Chancellor
Deputy Vice-Chancellors
Registrars
Chief Finance Officer
Chief University Librarian

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