



KENYATTA UNIVERSITY
DIRECTORATE OF ACCOMMODATION SERVICES

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INTERNAL MEMO

From: Director, Accommodation Service

Date: 6th September, 2023

To: To all Residential Regular
Continuing 2023/2024 students

Ref: KU/ASD/GENCIRC/17/Vol.3/145

RE: DEADLINE FOR SIGNING INTO ROOMS FOR CONTINUING REGULAR STUDENTS 2023/2024

This is to remind all the continuing regular 2023/2024 students who have been allocated hostel rooms and have not signed in that they are expected to sign in with their respective housekeepers by latest Thursday 7th September, 2023 5.00pm. Any unsigned for rooms/spaces will be repossessed. No refunds will be given for such rooms.

By a copy of this memo, housekeepers are required to remove mattresses from the spaces that have not been signed for by the deadline and submit the list of these spaces to the office of Director Accommodation by latest Friday, 8th September, 2023 5.00 pm.

For any enquiries kindly visit the Accommodation office.

Thank you.

DR. BEATRICE KATHUNGU
DIRECTOR, ACCOMMODATION SERVICES

Cc: Manager Hostels
Zonal officers – Monitor compliance
All Housekeepers –Ensure Compliance
KUSA Chair
KUSA Vice- Chair – Circulate information
Respective Congresspersons – circulate information

BK/eww