



KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)
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INTERNAL MEMO

FROM: Registrar (Academic) **DATE:** 3rd February, 2023
TO: Regular (Full-Time & Part-Time Students) **REF:** KU/RAC/GENCIRC/45/VOL.2 (184)

SUBJECT: EXTENSION OF DEADLINES FOR FEE PAYMENT AND UNIT REGISTRATION FOR SEMESTER 2 2022/2023 REGULAR STUDENTS

This is to inform the above category of students whose deadline for fee payment was on Friday 3rd February, 2023 that the deadlines for fee payment and unit registration for the current semester have been reviewed as follows:

1. Fee payment from Friday 3rd February, 2023 to Thursday 16th February, 2023.
2. Unit registration from Friday 10th February, 2023 to Thursday 23rd February, 2023.

Those students who will **NOT** have completed payment of the required fees and registration of units by the extended deadlines will be required to apply for Semester-Off.

NOTE

- There shall be no further extension of the above reviewed deadlines.
- There will be no window of another three days (after the extended deadline) for fee payment with a fine.

Thank you.


PROF. BENARD KIVUNGE
AG. REGISTRAR (ACADEMIC)

BMK/jka



CC: Vice-Chancellor
Deputy Vice-Chancellors
Registrars
Chief Finance Officer
All Deans of Schools
Director, ICT
Director of Student Affairs
Directors of all Campuses
Manager, Online Communications-*To upload on the website*
Heads of Sections in Academic Division
Head, Students Finance Sections
KUSA Chairman
KUSA Academic Secretary

