



**KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)**

NOTICE

FROM: REGISTRAR (ACADEMIC)

DATE: 8TH FEBRUARY, 2019

**TO: ALL NEW AND CONTINUING FULL-TIME, PART-TIME
AND DIGITAL SCHOOL UNDERGRADUATE
AND POSTGRADUATE STUDENTS**

REF: KU/RAC/GEN/VOL. 2/45 (96)

**SUBJECT: REMINDER OF STUDENTS REGISTRATION GUIDELINES AND DEADLINES
- SECOND SEMESTER 2018/2019 ACADEMIC YEAR**

This is to remind **the above** mentioned category of students that the registration deadlines for Second Semester, 2018/2019 Academic Year is as follows:

1) Deadline for Payment of Fees: Friday, 8th February, 2019

Students are expected to have completed payment of the required fees by Friday, 8th February, 2019.

2) Deadline for On-line Registration of Units: Friday, 15th February, 2019

Students are expected to have completed on-line registration by Friday, 15th February, 2019.

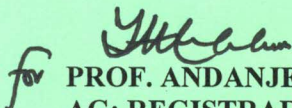
HOWEVER, ANY STUDENT WHO WILL NOT HAVE PAID FEE BY FRIDAY, 8TH FEBRUARY, 2019 WILL BE CHARGED A FINE OF KSHS.500/= PER EVERY WORKING DAY FROM MONDAY, 11TH FEBRUARY TO WEDNESDAY, 13TH FEBRUARY, 2019.

Those students who will **NOT** have completed their registration for Second Semester 2018/2019 Academic Year by the set deadlines are **required to take the Semester off**.

PLEASE NOTE THAT REGISTRATION FOR A SEMESTER COMPRISES PAYMENT OF FEES AND ONLINE REGISTRATION OF UNITS.

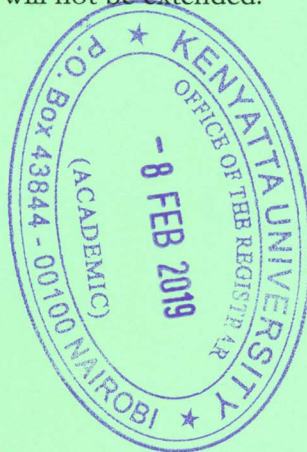
Kindly note that the above deadlines will not be extended.

Thank You.


**PROF. ANDANJE MWISUKHA
AG: REGISTRAR (ACADEMIC)**

CC:

- Vice Chancellor
- Deputy Vice Chancellors
- Registrars
- Chief Finance Officer
- Deans of Schools
- Director, Satellite Campuses
- Director of Student Affairs
- Directors of Campuses
- Director, ICT



- Chairmen of Departments
- Coordinator, Admissions Section
- Mrs. R. Mworio – Office of Deputy Vice-Chancellor (Academic)
- Head, Students Finance
- KUSA President and Academic Secretary
- All Notice Boards