



KENYATTA UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC)

Email: registrar-acad@ku.ac.ke Ext: 3061

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 10TH AUGUST, 2023

TO: SEE BELOW

REF: KU/TPS/SMD/VOL.II

SUBJECT: SCHEDULE OF KEY ACADEMIC ACTIVITIES FOR VIRTUAL AND OPEN LEARNING (VOL) PURELY ONLINE MBA PROGRAM FIRST TRIMESTER, 2023/2024 ACADEMIC YEAR

Please find below the schedule of key Academic Activities for Virtual and Open Learning (VOL) First Trimester, 2023/2024 Academic Year as per the approved Semester Dates:

DATE

SCHEDULED ACTIVITY

4th Sept. - 6th Oct. 2023

Registration of new and continuing students & physical verification of documents for new students at the Regional Centres

4th September, 2023

Deadline for fee payment for online MBA Program

10th September, 2023

Deadline for Units registration/adjustment for MBA Program

11th September, 2023

Commencement of Classes for online MBA Program

16th September, 2023

1st Virtual Orientation of new students via Google Meet

18th - 22nd Sept. 2023

Google meet class and recording 1 for online MBA Program

2nd - 6th Oct. 2023

Google meet class and recording 2 for online MBA Program

6th October, 2023

Deadline for fee payment

6th October, 2023

Deadline for receiving set exams from Departments

7th October, 2023

2nd Virtual Orientation of new students via Google Meet

14th - 15th Oct. 2023

Undergraduate Tutorials 1 (virtually through Google Meet)

16th - 20th Oct. 2023

Google meet class and recording 3 for online MBA Program

21st - 22nd Oct. 2023

Undergraduate Tutorials 2 (virtually through Google Meet)

23rd October, 2023

Deadline for Units registration/adjustment for Undergraduate Students and Commencement of Provisional Units Registration for second trimester

23rd - 27th Oct. 2023

1st CATs for online MBA Program

28th - 29th Oct. 2023

Post-graduate, Diploma and Certificate Tutorials (virtually through Google Meet)

30th October, 2023

Deadline for Units registration/adjustment for Postgraduate Students

30th Oct. - 3rd Nov. 2023

Google meet class and recording 4 for online MBA Program

3rd November, 2023

Deadline for Provisional Units Registration for second trimester

4th - 5th November, 2023

Post-graduate, Diploma and Certificate Tutorials 2 (virtually through Google Meet)

13th - 17th Nov. 2023

Google meet class and recording 5 for online MBA Program



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18 th - 19 th Nov. 2023	Sit-in CATs for all year groups at regional centres and embassies abroad
27 th Nov. – 1 st Dec. 2023	Google meet class and recording 6 for online MBA Program
4 th - 8 th Dec. 2023	2 nd CATs for online MBA Program
11 th - 22 nd Dec. 2023	Examination Period for online MBA Program
13 th - 19 th Dec. 2023	Examination Period at the regional centres and some embassies abroad
12 th January, 2024	Deadline for receiving applications for incompletes and Special Examination

Kindly circulate the schedule to all your staff members and emphasize on strict adherence.

Please note that any communication on Semester Dates to members of staff and students can only be made by the Deputy Vice-Chancellor (Academic) or the Registrar (Academic) after approval by the University Management and Senate.

Thank you.

PROF. BENARD KIVUNGE
AG. REGISTRAR (ACADEMIC)

TO:

1. All Chairmen of Departments
2. All Executive Deans of Schools
3. All Directors of Campuses
4. All Directors of Directorates Centres
5. Director, Student Affairs
6. Director, ICT
7. On-line Communications Manager - *(Please upload on the Website)*
8. All Heads of Sections
9. All Heads of Finance Section
10. KUSA Chairman and Academic Secretary

cc. Vice-Chancellor
Deputy Vice-Chancellors
Registrars
Chief Finance Officer
Chief University Librarian

HOB/laa