



KENYATTA UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC)

Email: registrar-acad@ku.ac.ke EXT: 3061

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC) **DATE:** 15TH APRIL, 2024

TO: SEE BELOW **REF:** KU/TPS/SMD/VOL.II

SUBJECT: SCHEDULE OF KEY ACADEMIC ACTIVITIES FOR VIRTUAL AND OPEN LEARNING (VOL) AND PURELY ONLINE MBA PROGRAM THIRD TRIMESTER, 2023/2024 ACADEMIC YEAR

Please find below the schedule of key Academic Activities for Virtual and Open Learning (VOL) and Purely Online MBA Third Trimester, 2023/2024 Academic Year as per the approved Semester Dates:

<u>DATE</u>	<u>SCHEDULED ACTIVITY</u>
6 th May - 7 th June, 2024	Registration of continuing students at the Regional Centres
10 th May, 2024	Deadline for fee payment for online MBA Program
12 th May, 2024	Deadline for Units registration/adjustment for online MBA Program
13 th May, 2024	Commencement of Classes for online MBA Program
20 th - 24 th May, 2024	Google meet class and recording 1 for online MBA Program
3 rd - 7 th June, 2024	Google meet class and recording 2 for online MBA Program
7 th June, 2024	Deadline for fee payment
7 th June, 2024	Deadline for receiving set exams from Departments
15 th - 16 th June, 2024	Undergraduate Tutorials 1 (virtually through Google Meet)
17 th - 21 st June, 2024	Google meet class and recording 3 for online MBA Program
22 nd - 23 rd June, 2024	Undergraduate Tutorials 2 (virtually through Google Meet)
24 th June, 2024	Deadline for Units registration/adjustment for Undergraduate Students
24 th - 28 th June, 2024	1 st CATs for online MBA Program
29 th - 30 th June, 2024	Post-graduate, Diploma and Certificate Tutorials (virtually through Google Meet)
1 st July, 2024	Deadline for Units registration/adjustment for post-graduate, Diploma & Certificate students and Commencement of Provisional Units
1 st - 5 th July, 2024	Registration for first trimester
6 th - 7 th July, 2024	Google meet class and recording 4 for online MBA Program
	Post-graduate, Diploma and Certificate Tutorials 2 (virtually through Google Meet)
12 th July, 2024	Deadline for Provisional Units Registration for first trimester
15 th - 19 th July, 2024	Google meet class and recording 5 for online MBA Program
20 th - 21 st July, 2024	Sit-in CATs for all year groups at regional centres and some embassies abroad
29 th July - 2 nd August 2024	Google meet class and recording 6 for online MBA Program
5 th - 9 th August, 2024	2 nd CATs for MBA Program
12 th - 16 th August, 2024	Google meet class and recording 7 for online MBA Program
12 th - 17 th August, 2024	Examination Period at the regional centres and some embassies



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19th - 30th August, 2024
6th September, 2024

abroad
Examination Period for online MBA Program
Deadline for receiving applications for incompletes and Special
Examination

Kindly circulate the schedule to all your staff members and emphasize on strict adherence.

Please note that any communication on Semester Dates to members of staff and students can only be made by the Deputy Vice-Chancellor (Academic) or the Registrar (Academic) after approval by the University Management and Senate.

Thank you.

for 
PROF. BENARD KIVUNGE
REGISTRAR (ACADEMIC)

TO:

1. All Executive Deans of Schools
2. All Chairmen of Departments
3. All Directors of Campuses
4. All Directors of Directorates Centres
5. Director, Student Affairs
6. Director, ICT
7. On-line Communications Manager - *(Please upload on the Website)*
8. All Heads of Sections
9. All Heads of Finance Section
10. KUSA Chairman and Academic Secretary

cc. Vice-Chancellor
Deputy Vice-Chancellors
Registrars
Chief Finance Officer
Chief University Librarian

HOB/laa