



KENYATTA UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC)

Email: registrar-acad@ku.ac.ke Ext: 3061

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 10TH AUGUST, 2023

TO: SEE BELOW

REF: KU/TPS/SMD/VOL.II

SUBJECT: SCHEDULE OF KEY ACADEMIC ACTIVITIES FOR FULL-TIME FIRST SEMESTER, 2023/2024 ACADEMIC YEAR

Please find below the schedule of key Academic Activities for Full-time First Semester, 2023/2024 Academic Year as per the approved Semester Dates:

<u>DATE</u>	<u>SCHEDULED ACTIVITY</u>
16 th August, 2023	Arrival & registration for newly-admitted Engineering, Architecture & BSc.F,N&D students
17 th - 18 th Aug. 2023	Orientation for newly-admitted Engineering, Architecture & BSc.F,N&D students
21 st August, 2023	Arrival & registration for continuing Engineering , Architecture & BSc.F,N&D students
22 nd August, 2023	Commencement of lectures for All Engineering, Architecture & BSc.F,N&D
28 th - 29 th Aug. 2023	Arrival & registration for newly-admitted Regular students
30 th - 31 st Aug. 2023	Orientation for newly-admitted Regular students
1 st September, 2023	Matriculation Ceremony for All newly-admitted 1 st year students
4 th September, 2023	Arrival & Registration for continuing Regular students
5 th September, 2023	Commencement of lectures for All Regular students
6 th October, 2023	Deadline for fee payment for All students
6 th October, 2023	Deadline for receiving set exams from Departments
9 th - 13 th October, 2023	1 st CATs
13 th October, 2023	Deadline for Units registration/adjustment for all students
21 st - 27 th Oct. 2023	Culture Week Festivals
30 th October, 2023	Commencement of Provisional Units Registration for second semester
6 th - 10 th Nov. 2023	2 nd CATs
10 th November, 2023	Deadline for Provisional Units Registration for second semester
27 th Nov. - 11 th Dec. 2023	Examination Period for all groups
11 th Dec. - 1 st Jan. 2024	Christmas Break
15 th December, 2023	Graduation Ceremony
12 th January, 2024	Deadline for receiving applications for incompletes and Special Examination



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Kindly circulate the schedule to all your staff members and emphasize on strict adherence.

Please note that any communication on Semester Dates to members of staff and students can only be made by the Deputy Vice-Chancellor (Academic) or the Registrar (Academic) after approval by the University Management and Senate.

Thank you.

PROF. BENARD KIVUNGE
AG. REGISTRAR (ACADEMIC)

TO:

1. All Chairmen of Departments
2. All Executive Deans of Schools
3. All Directors of Campuses
4. All Directors of Directorates Centres
5. Director, Student Affairs
6. Director, ICT
7. On-line Communications Manager - *(Please upload on the Website)*
8. All Heads of Sections
9. All Heads of Finance Section
10. KUSA Chairman and Academic Secretary

cc. Vice-Chancellor
Deputy Vice-Chancellors
Registrars
Chief Finance Officer
Chief University Librarian

HOB/laa