



KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)
INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 11TH FEBRUARY, 2019

TO: ALL STUDENTS (REGULAR AND DSVOL) **REF:** KU/RAC/GEN/VOL.2/45 (100)

SUBJECT: UPLOADING OF HELB FEE BACTH LISTS SEMESTER II 2018/2019
ACADEMIC YEAR ON THE UNIVERSITY WEBSITE

The University has so far received the following fee batch lists for Semester II 2018/2019 from HELB: **1713, 1624, 1643, 1714, 1715, 1777, 1843 and 1712.**

The affected students are informed and advised as follows:

- (i) That the batch lists have been uploaded on the University's Website to enable students confirm their loan awards as well as individual fee balances.
- (ii) Only students who have cleared any other outstanding fee balances by the new deadline of **15th February 2019** will be cleared to register their units.
- (iii) Students who will still have fee balances above the loans awarded are advised to call off the semester.
- (iv) Students whose fee payment has been cleared by the loan awards are advised to confirm from their portals the clearance to register their units.

Thank you.


PROF. ANDANJE MWISUKHA
AG. REGISTRAR (ACADEMIC)

URGENT

- CC:
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| ▪ Vice Chancellor | ▪ Directors of Campuses |
| ▪ All Deputy Vice-Chancellors | ▪ Director, ICT |
| ▪ All Registrars | ▪ Manager, Online Communication |
| ▪ Chief Finance Officer | ▪ Heads, Student Finance |
| ▪ Director, Student Affairs | ▪ KUSA Chairman & Academic Secretary |
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