

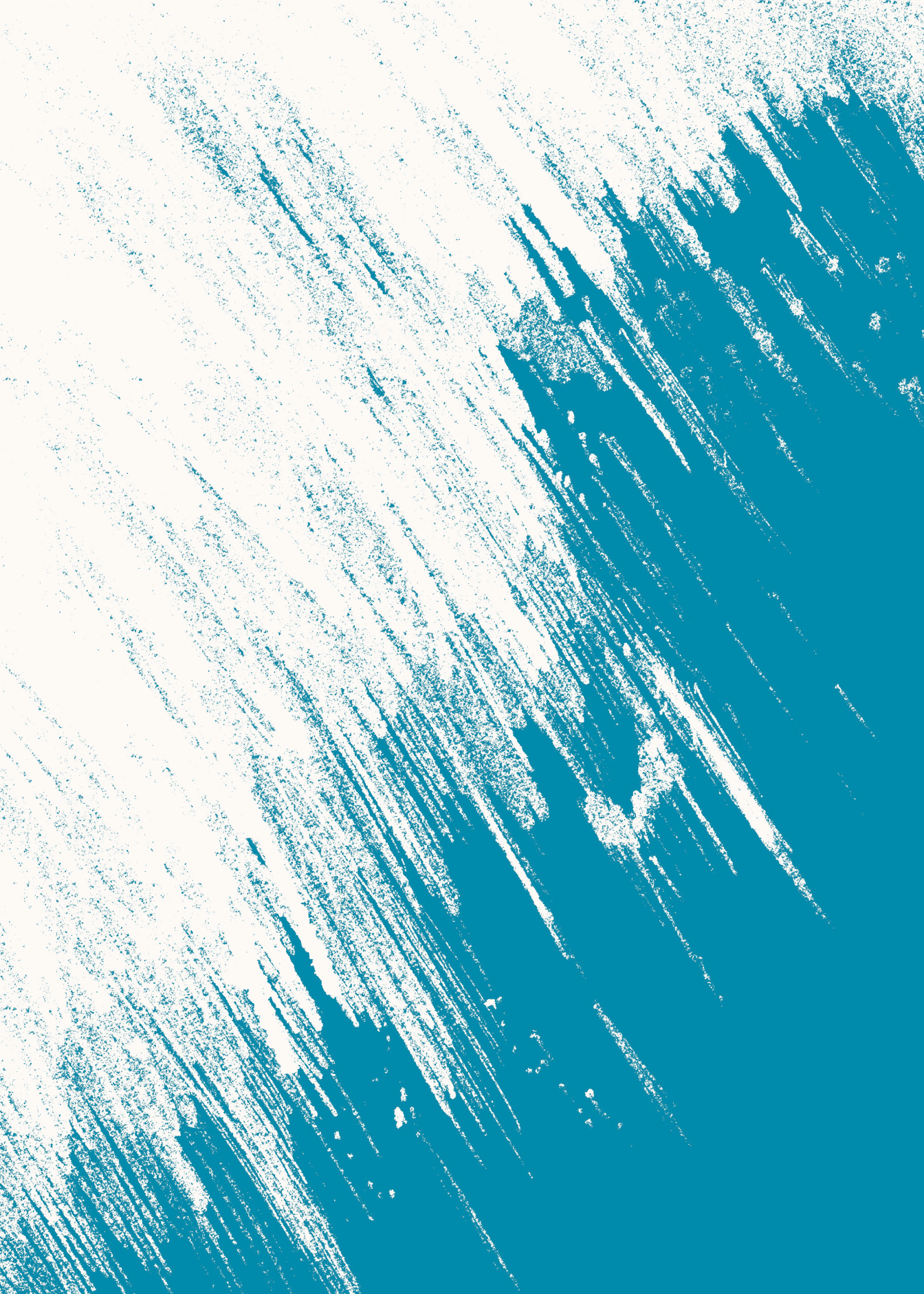


KENYATTA UNIVERSITY

STUDENT LIFE ON CAMPUS

2022 - 2026

A Brochure from the Office of the Director,
Student Affairs



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Directorate Ideals

Sensitivity to Student Needs
and
Provision of Support Services

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Welcome to **KENYATTA UNIVERSITY (KU)**



KU is now your **new academic home**. Every student of KU is advised to familiarise herself/himself with the various offices which provide welfare services to students on Campus and off-campus on a day-to-day basis.



Who is a KU Student? A KU student is one who has a valid letter of admission, has paid fees and is duly registered for the specific semester.

A bona fide student at a particular semester is one who has paid the fees and has registered units online.

Only bona fide students are entitled to services offered by the University.

Central Administration Complex (CAC)



The Central Administration Complex is situated next to the Post-Modern Library. It houses the administrative offices of the University, namely **the Offices of the Vice-Chancellor, Academic Division, Finance Division, Administration Division and the Research and Outreach Division.**

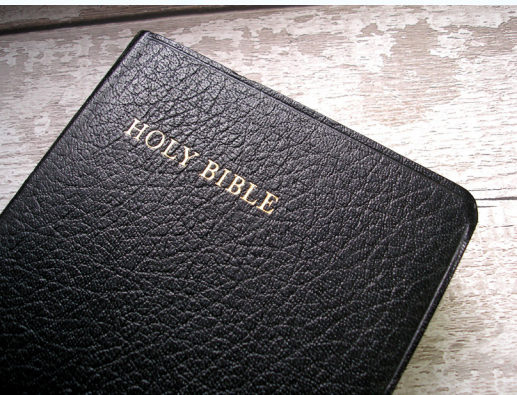
Office of the Director, Student Affairs

The Office of the Director, Student Affairs is located on the first floor of the Business and Student Services Centre (BSSC), in the Western Zone of the University.

The Director, Student Affairs is mandated to deal with student needs; and provision of student support services in Main and Satellite Campuses.

The Director is assisted by Deputy Directors; Administrators, Chaplains and Wardens present in all Campuses.

Chaplaincy



The offices of the University Chaplains are situated on the 1st floor of the Business and Students Services Centre (BSSC). There are chaplains for Protestant, Catholic, and Seventh Day Adventist students; and an Imam for the Muslim students.

Students are advised to seek help from these offices on matters concerning their faith, to access counselling services and explore other ideas that enhance their spirituality and general well-being. Schedules for worship services are available in these offices, and it is important for every student to make an effort to identify where and when to go for worship.

Students are encouraged to reach out to the Chaplains or Imam for spiritual guidance and psychosocial support.

Students are also encouraged to join any of the registered evangelistic societies/clubs and actively participate in religious activities that these societies/clubs organize from time to time.



Wardens

Wardens are lecturers appointed by the University Management to work closely with the Director Students Affairs to support students in their psychosocial and academic wellbeing and are present in both Main and Satellite Campuses.

The Offices of Wardens are located within the student hostels.

Hostels are grouped into zones, and each zone is under one Warden.

Students are encouraged to confirm the actual location of the Warden in charge of their zone from their respective House Keeper.

Non-Resident Wardens are located in (Business and Student Services Centre) BSSC Building Room 258.

Kenyatta University Students Association (KUSA)

The Kenyatta University Students Association (KUSA) is the students' governing body, comprising all registered students in the University.

Kenyatta University students elect leaders from among themselves to form the Student Governing Council (SGC) and the Congress, which ensures proper representation and participation in student affairs in the University.

The KUSA offices are located on the first floor of BSSC, Office No. 146.

KUSA also cultivates, encourages and promotes high standard of academic social and cultural aspects among the students in the University.

KUSA represents students in important University Meetings, Committees and Boards.

Students are advised to get to know their student leaders well, particularly the Hostel and School Congresspersons



Clubs and Societies

The Office of the Director, Student Affairs registers all student clubs and societies in the University.

All club and society activities must be approved by respective patrons and the Director, Student Affairs (and Director, Security Services and Registrar, Corporate Affairs as applicable).

Students are encouraged to join clubs and societies as it gives them an opportunity to collaborate with peers, mentors and professionals, and strengthen pathways to career growth.

Students are also encouraged to engage in community outreach and volunteer activities through the various clubs and societies as way of impacting societies and building their CVs.

For more details, visit BSSC - Room 132.

KU Huduma Centre

This Centre co-ordinates the tracing of lost-and-found student documents and other item(s) and is located at ground floor of BSSC in Room 7.

Students are advised to report loss of Student Identity Card or any other item, through *lost- found link* http://www.ku.ac.ke/student_affairs on the Directorate of Student Affairs website page, before physically checking with the same office.

Services for the **Visually Challenged Students**

***Kenyatta University
values students with
disability. They hold
a special place in the
KU family.***

*KU provides Brailing
and De-brailing
services for visually
challenged students
at the Resource
Centre which is based
in BSSC - Rooms 10
and 11.*



Discipline in the Campuses

Students are expected to observe proper discipline in all areas of life - in hostels, in the fields, in the classrooms and in examination rooms.

Students are strongly advised not to engage in unbecoming behaviour, or any form of indiscipline and misconduct

Cases of students found guilty of unbecoming behaviour and or indiscipline will be handled as per the University Code of Conduct governing student life. (For details see the Student Information Handbook)

Directorate of Security Services

KU has a Security Unit managed by qualified personnel under the Directorate of Security Services.

The Directorate is located opposite the offices of the Directorate of Sports and Games.

The Directorate has the duty of protecting KU community and property and works closely with the Directorate of Student Affairs to ensure security and peace for the students and the entire KU Community.

Students are advised to inform the Directorate of Security Services about anything that threatens peace and tranquillity in the University.



Directorate of Accommodation Services (DAS)

The Directorate of Accommodation Services (DAS) has the mandate of allocating hostel rooms to students and is located between KU Amphitheatre and the Nyayo Hostels gate.

The KU main campus hostels are in three zones: Eastern, Western and Nyayo, which are managed by Zonal Officers, Housekeepers and Night Attendants.

Zonal Officers, Housekeepers and Night Attendants are also present in Satellite Campuses where accommodation is provided.

Available on campus accommodation cannot hold all students.

KU assists non-resident students to identify safe off campus accommodation while ensuring that the students are not taken advantage of by landlords.

An updated list of recommended hostels on KU Accommodation Website: <http://accommodation.ku.ac.ke> Non-resident students are strongly advised to stay in the recommended hostels.

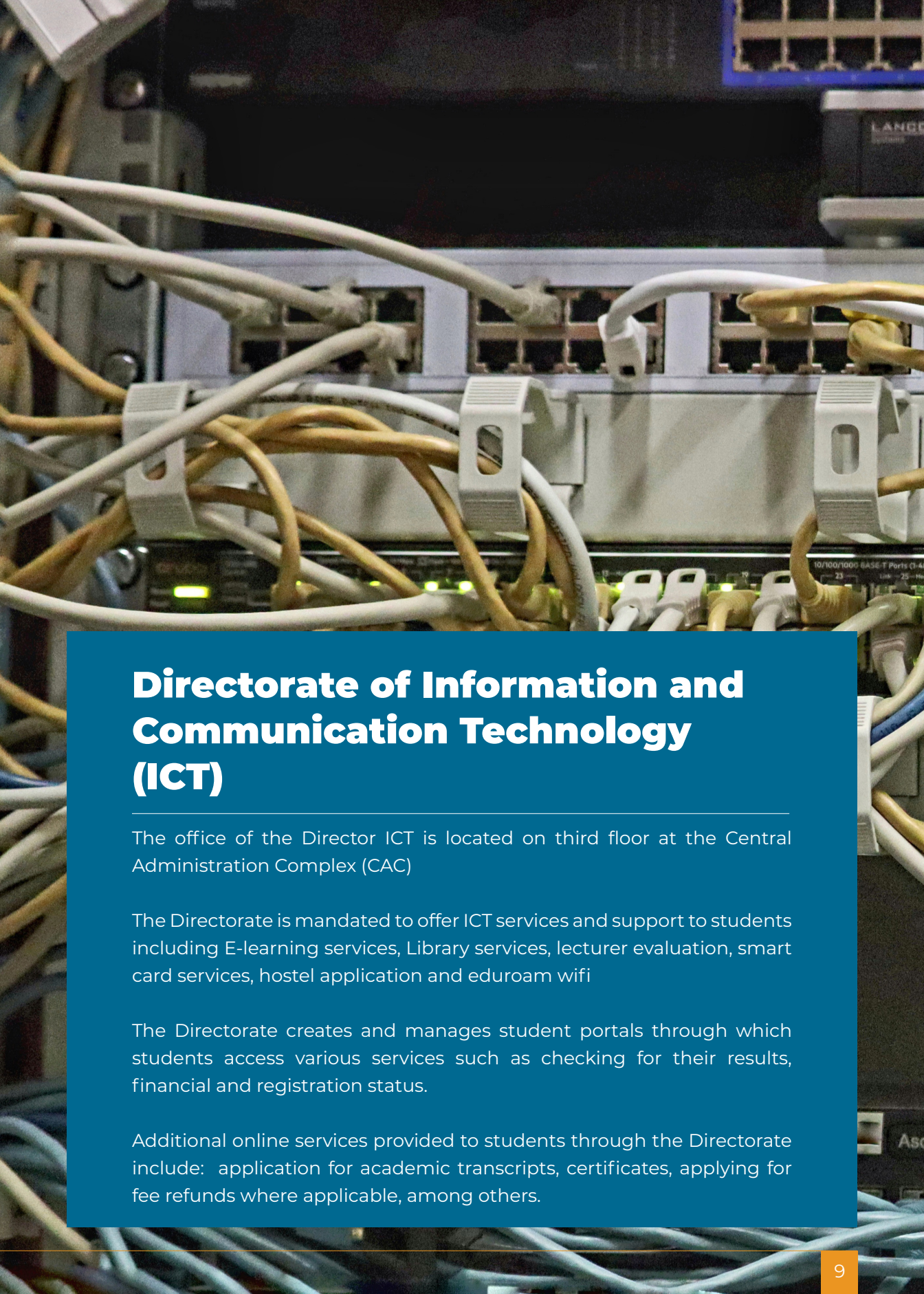
Students who wish to take off-campus accommodation are encouraged to consult University officers situated in Usambara 2 Room 7.

Directorate of Catering Services (DCS)

The Office of the Director, Catering Services is located in the Western Zone, next to the Western Kitchen.

The Directorate is charged with the responsibility of co-ordinating the catering services in the different eateries in the University.

The Directorate ensures that students are provided with quality meals at an affordable rate in the three (3) kitchens: Eastern, Western and Nyayo.



Directorate of Information and Communication Technology (ICT)

The office of the Director ICT is located on third floor at the Central Administration Complex (CAC)

The Directorate is mandated to offer ICT services and support to students including E-learning services, Library services, lecturer evaluation, smart card services, hostel application and eduroam wifi

The Directorate creates and manages student portals through which students access various services such as checking for their results, financial and registration status.

Additional online services provided to students through the Directorate include: application for academic transcripts, certificates, applying for fee refunds where applicable, among others.

Directorate of Wellness and Rehabilitation Services

The office of the Director, Wellness and Rehabilitation Services is located in office BSSC, First Floor - Room No.143.

The Directorate offers:

- Rehabilitation services for students where necessary
- Counselling services meant to enable students explore issues related to career development, academic matters while offering guidance in the decision-making in general. Psychological and emotional concerns are also handled.
- Counselling services are:
 - Provided free of charge to students by qualified, competent and experienced counsellors at the Main Campus, as well as at the satellite campuses. Trained Peer Counsellors who are willing to interact with students are situated within areas of residence.
 - Offered on individual or on group basis when issues in question are particularly similar.
 - Offered a safe environment where the highest level of confidentiality is observed by the counsellors, as per the ideals of the profession.
 - The Directorate also offers training and services in Peer Education and Reproductive Health.

Directorate of Sports and Games

The Directorate of Sports and Games is located next to the main playing fields and adjacent to the tennis courts in the Main Campus.

The Directorate is concerned with intramural and interscholarly needs of the students, staff and the larger KU community.

It provides recreational and leisure time opportunities in activities such as soccer, rugby, handball, table tennis, basket ball, badminton, scrabble, martial arts, hockey, boxing, netball, swimming, body building and athletic.

Students are encouraged to make use of the facilities provided on campus as they explore various interests, tap into potential talent and keep fit.



Directorate of Career Development and Mentoring Programmes

The Directorate of Career Development and Mentoring programme, located on first floor, BSSC Room No. 142, offers a mentoring programme for first year students aimed at guiding and assisting them to settle down quickly in the University.

The Directorate aims at ensuring that students make informed decisions and choices in their academic journey, and that their entire experience while at the University is as positive and beneficial to them as possible.

The Directorate also supports students in their career development journey by providing relevant recommendation letters on request, as well as offering guidance as students seek to secure attachments, internships and employment.

Mentors offer invaluable support and guidance to students through their academic and personal journeys while at the University. Students are therefore encouraged to visit this Directorate and apply to have a mentor(s) assigned to them

Directorate of University Health Services (DUHS)

The Directorate of University Health Services is located opposite University Transport Yard.

The Directorate offers Health Services are available at the Main Campus and in the Satellite campuses, and offers outpatient treatment to the students in the Health Units where they are attended to by qualified doctors, clinical officers, physiotherapists and nurses. Where need be the University Health Facilitates refers students to Kenyatta National Hospital (KNH) for outpatient treatment.

Students' parents and/or guardians Admission are expected to meet in patient costs for a students in any medical facility outside the University.

Students are required to submit evidence of National Hospital Insurance Fund (NHIF) cover during registration at the start of every semester.

International students must acquire travel insurance ahead of departure from their home countries, and are expected to provide evidence of a valid health insurance cover at the start of every semester.

For more information, students are encouraged to visit the DUHS.

Directorate of Endowment and Alumni

The Directorate is located at the Alumni Building next to Kenyatta University Chandaria Business Innovation and Incubation Centre.

The Directorate aims at marshalling resources through collaborations with alumni and well-wishers to support the KU mission and vision while also raising funds to support orphans and vulnerable students (OVS) through scholarships.

The Directorate has a comprehensive programme of keeping in touch with its former students who enrich her programmes and activities with their experiences.

The Directorate also focuses on fostering relationships among KU alumni and encourages graduating students to enlist as members of KU Alumni Association.

The Post-Modern Library

Post-Modern Library at the Main Campus sits adjacent to the Central Administrative Complex (CAC), and has a sitting capacity of just over 5,000.

Library services are also available in all Satellite Campuses.

The library offers a wide range of resources for the various disciplines and provides wireless connectivity to students on campus, enabling them to use their laptops to access available resources with ease. Desk top computers are also provided within the libraries.

E-Learning materials are also availed and can be accessed remotely. Students with special needs are well catered.

To register for library services and for more information visit <https://library.ku.ac.ke> or email maktaba@ku.ac.ke



University Bookshop

The University Bookshop is located at the Old Moi Library Building, overlooking the Central Administration Complex (CAC).

Students are encouraged to visit the bookshop to buy books, stationery and souvenir items.

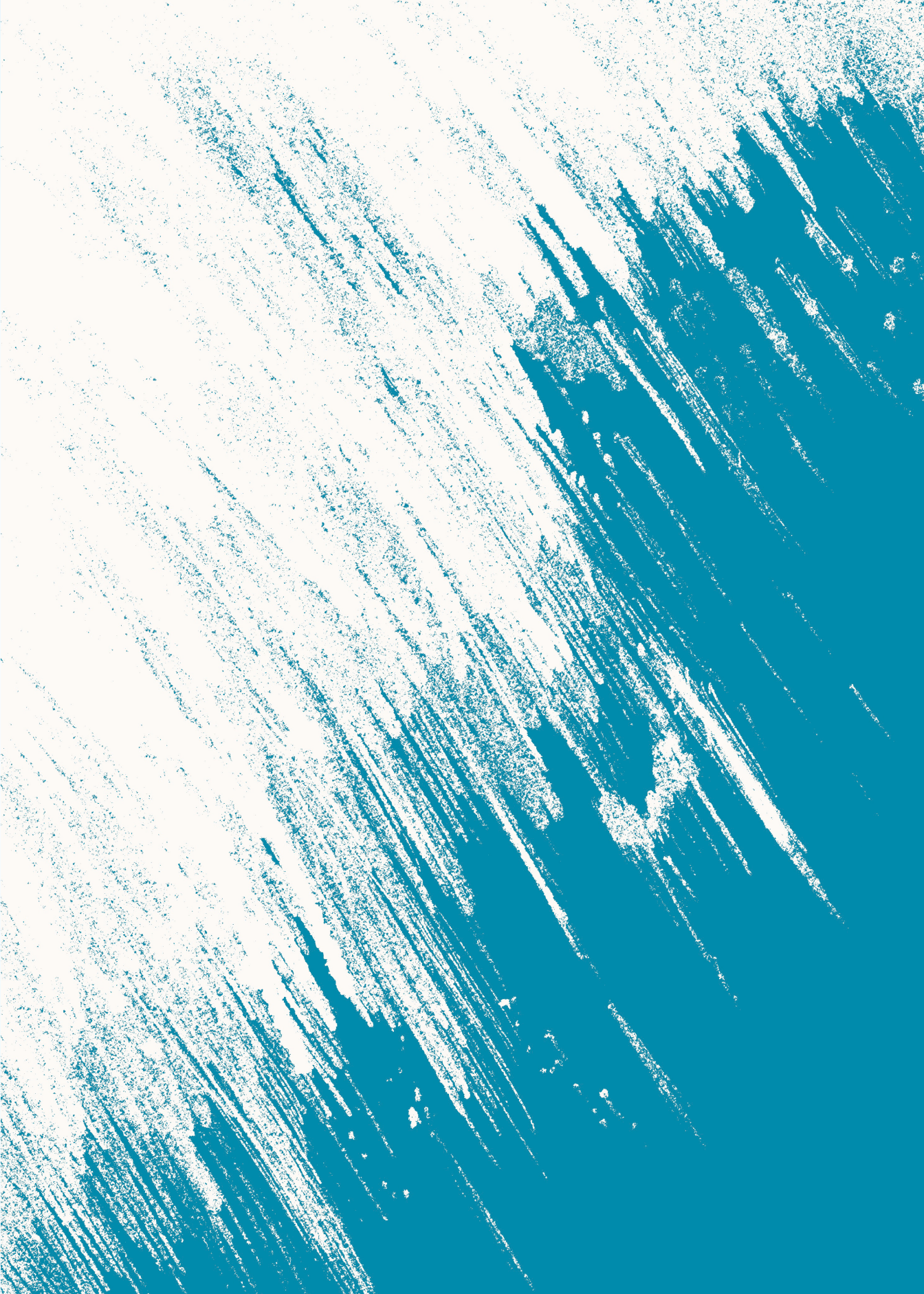
Banking Services on Main Campus

Banking services are adequately provided by two (2) banks: Equity Bank and National Bank of Kenya, with branches located on the ground floor of BSSC. Additional banking services are available at the Unicity Mall.

The two banks have offer automated teller services from ATM machines located next to the Cyber Café which overlooks Kenyatta University Campanile.

Post Office (Branch of Posta Kenya)

This is located between the Department of Geography and Graduate School and offers basic postal services to students at government approved rates.



For further details, please see

The Student Information Handbook or contact

The Director, Student Affairs

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E-mail: dean-sa@ku.ac.ke

Cell-phone: 020 2310720, 020 8704469